

MINUTES OF THE MEETING

NATURE OF MEETING		GOVERNING BODY	
VENUE		BOARD ROOM	
FREQUENCY OF MEET		TWICE IN AN ACADEMIC YEAR	
CONVENED ON (DATE) 03-08-2019		TIME: FROM 10.00 AM to 12 noon	
LIST OF MEMBERS ATTENDED		COPY ATTACHED	
COPIES CIRCULATED TO		ALL MEMBERS OF THE GOVERNING BODY	
Agenda Points	Initiation of discussion on agenda points	Remarks by the Members of the Governing Body	Response to suggestions made and initiatives taken
1. To confirm the minutes of last GBM held on 25-01-2019	The minutes of the last Governing Body Meeting (which were already circulated among the members) were displayed on the screen. The members went over the minutes and sought some clarifications. The Principal clarified all the issues.	Members approved the minutes of last Governing Body Meeting held on 25-01-2019.	
2. To report on Academic and other important activities and events in the college since the last meeting of the Governing Body on 25.01.2019.	The Principal gave a power point presentation on various developmental activities undertaken by the college since the last GB meeting. The Principal also briefed the members about some of the notable achievements of the faculty, FDPs, and workshops conducted by various departments. He informed the members that a quite a large number of the students have applied for internships through Internshala and at other organizations.	<ul style="list-style-type: none"> a. In reply to Dr.B.N.Bhandari's question whether the industry representatives were also among the resource persons for the workshop and FDPs conducted, principal stated that the resource person were drawn from industry and academia as well. b. Shri. A. Srinivasa Murthy speaking on the subject of student placements opined that this area offers a lot of scope for study, with the objective of improving the placement percentage. He also stated that it would be worthwhile to see how many students admitted in the management quota (who had not got good ranks, or not qualified, in Eamcet) got placed. He also suggested that Heads of the departments and a few other senior faculty could interact with the 	The members, including all Heads of Divisions, agreed with all suggestions and the need for initiating action in this regard.

		<p>recruiters to know the knowledge/skill gaps among the students accounting for their not being placed. This knowledge would be helpful in the design of curriculum and inclusion of new courses for bridging knowledge/skill gaps for the improvement of placements. Another important suggestion made was that the college could engage with its Alumni who are in high positions in the Industry to secure placements to students.</p> <p>c. Sri. Vishwanath Ekbote suggested that the college should check how many of the students admitted under management quota went for higher education. This would help the college in its planning to prepare more students of this category for higher education through proper counseling by career guidance cell.</p> <p>d. Dr. PG Sastry emphasized the need for improving the communication skills of the students to meet the needs of the industry. The industry has diverse clients demanding ever changing customized products. This calls for close interaction with the clients, underlining the importance of communication skills.</p>	
<p>3. To report on staff selection committee meetings and number of faculty recruited since last GB meeting.</p>	<p>The Principal informed the members that 16 faculty members have been recruited since the last GB Meeting.</p>	<p>Shri A.Sreenivasa Murthy asked to know the selection process followed by the college. In reply, the Principal stated that the faculty are provisionally recruited based on the recommendation of the internal selection committee. Subsequently, the faculty are interviewed by staff selection committee of which JNTUH nominees including its subject experts are also members. The faculty selected by this</p>	

		committee are regularized/confirmed. Some of the faculty are provisionally recruited by invitation based on contacts and their credentials. This faculty are also finally selected by the staff selection committee.	
4. To report on the number of faculty available department wise.	The principal briefed the members about the strength of the faculty in each department. In this context, he mentioned that for better student- faculty interaction, the class strength is reduced from 60, which is normative, to 48. This policy results in higher faculty strength and higher salary payouts.		Members appreciated this policy decision of the college management, taken for the purpose of improving the quality of Teaching-learning process unmindful of extra expenses involved.
5. Important communications, policy decisions received from Government/ AICTE etc.	Principal intimated, the members, the details of ongoing/sanctioned projects as follows: <ul style="list-style-type: none"> a. AICTE funded project for Rs. 9,12,000-, viz Skill and Personality Development Programme for SC and ST students received by Mechanical Engineering Department. b. An amount of Rs. 8.23 Lakhs was sanctioned for ECE department under MODROB Scheme of AQIS (AICTE Quality Improvement Scheme) for the establishment of “PCB Manufacturing Lab”. c. B. Tech IT program with an intake of 60 students has been sanctioned. 		Members appreciated the efforts of the faculty and management.
6. To report on staff and faculty that have left the institution since last GB Meeting	Principal informed the members that 16 faculty members and two(2) non-teaching staff members have left the institution.	Shri A.Sreenivasa Murthy sought to know the reasons cited by the faculty for leaving the college. In reply, the Principal mentioned some of the reasons stated by the faculty as follows: <ol style="list-style-type: none"> 1. Long distance of the college from their 	

		<p>place of residence.</p> <p>2. Opportunities received from Government departments/University colleges.</p> <p>3. Domestic compulsions, particularly in case of women faculty.</p>	
7. Court cases, if any, with the Govt., AICTE etc. including students cases	The Principal informed the members that there were no court cases.	-	-
8. Results in the examinations	Principal presented the results of all the courses offered.	<p>Shri A Sreenivasa Murthy and Dr.P.G.Sastry suggested to identify the reasons for unsatisfactory performance of the students in certain subjects, and to take appropriate remedial measures to improve the overall pass percentage.</p> <p>Principal explained that a study is already made and the possible reasons identified. He assured the Governing Body that steps are being taken to address the issues.</p>	
9. Report on curriculum designed, if any, by various BoS and approved by College Academic Council	The Principal informed the members that AR 18 syllabus for all UG courses of B.Tech III year and IV year was approved by BoS and Academic Council.	-	-
10. Details on the latest state of the art equipment procured since the last GB Meeting	Nil	-	-
11. Accreditation/Certifications, applied / received if any	Nil		
12. Proposals submitted for sanction of new projects after the last	In all, eleven(11) project proposals were sent to JNTUH under TEQIP- three (03) project proposals from CSE, two (02)		

GB Meeting	<p>project proposals from EEE, and six (06) project proposals from Freshman Engineering Department.</p> <p>Three (03) projects have been sanctioned till date. Two (02) professors from EEE and One (01) professor from CSE are the Principal/Co-investigators . The results of the project proposals submitted by faculty of Freshman Engineering Department are awaited.</p> <p>Two (02) project proposals of the faculty of EEE were sent to SERB-DST and the result is awaited.</p>		
13. Status of implementation of current projects, if any.	All the principal/co- investigators are working on the sanctioned projects.	Shri A Sreenivasa Murthy asked to know whether the utilization of the budget is monitored by any committee. The Principal stated that HoDs, the principal-, co-investigators, and the Principal, are the members of the committee, which monitors the budget utilization.	
14. Any other item(s) with the approval of the Chairman	Head-Freshman Engineering Department informed the members about the International Conference being organized by the department from December-19 th - 21 st , 2019.		The members appreciated the organizers for their initiative.
<p>Important suggestions of the Governing Body.</p> <ul style="list-style-type: none"> • Implement Project Based Learning. • Invite resource persons from industry to conduct workshops for both faculty and students. • Maintain rapport with the recruiters. • Thorough analysis of campus recruitment process and procedure has to be done. 			



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